

SELECT BOARD, TOWN OF GEORGETOWN

Approved Minutes for Tuesday, October 29, 2024

The meeting was **called to order** at 7:01pm by Chairman Collins. Also in attendance were Ms. Tudor and Ms. Eee. The Town Administrator, Finance Director, and Fire Chief attended as did several members of the public.

There was no **public comment**.

There were no items **added to the agenda**.

The Board held a **scheduled appointment** with the Town-Owned Property Management Board regarding the Working Waterfront Resiliency Grant.

It was moved by Ms. Eee and seconded by Ms. Tudor to approve the **minutes** of the October 15th Meeting. The motion carried unanimously, 3-0.

The following items were provided for **review**:

- September Financials
- September Hauling Numbers

The Board was updated on the following **assessing items**:

- The Annual Sales Analysis Return from the State of Maine was received;
- Property Tax mapping was completed.

The Board was provided with the following items of **correspondence**:

- State of Maine – DOT - Municipal Resiliency Grant Agreement (Town)
- State of Maine – DOT - Municipal Partnership for Resiliency Grant Agreement (Co-Op)
- State of Maine – MEMA – Hazard Mitigation Officer leaving
- Town of Georgetown – GVFD – Email from Chief re: Ambulance backup
- Citizen – Letter from Bill Webster re: Town Governance
- CMP – Email Update re: Old Schoolhouse Road Pole 2
- Funding Request – Spectrum Generations

There was no **other correspondence**.

There were no **continuing items**.

The following **Committee Updates** were provided:

- The Board was notified that the Town-Owned Property Management Board minutes had been provided to the Town Office.
- Board Member and Liaison Updates:
 - Mr. Collins reported on the Special Town Owned Property Management Board Meeting. He also reported that the Cemetery Trustees' boundary work was still to be completed. Mr. Collins also reported that shimming was underway on the Robinhood Road.
 - Ms. Tudor reported that a Substitute Transfer Station Attendant Application had been completed.

- Ms. Eee reported that the Recreation Committee was working with the Georgetown Community Center for Halloween. She noted that the next School Committee Meeting would be on November 20 and that pickleball was moving back inside (10am on Sundays).

The **Town Administrator** gave a brief **Update** on the following items:

- Early voting would be underway until Thursday, October 31, at the Town Office. General Election polling hours would be 8am to 8pm on November 5. It was noted that the Town Office would be closed on Election Day.
- Any easement for the Blueberry Hill Road septic would require Town Meeting approval.
- The Code Enforcement Officer will be bringing forward a road name request at a future Select Board Meeting.
- Lastly, it was reported that the Town Office would be drafting a letter to be included with Tax Bills.

The **Finance Director** gave a brief **Update** on the following items:

- Postage for tax bills would appear on the upcoming Warrant.
- There was a separate warrant created for the County Tax Bill.
- The Tax Anticipation Note process was nearing completion and would be able to be drawn from on October 31, 2024.
- The full Board would need to sign the TAN paperwork.

The **Fire Chief** provided a brief **Update** on the following items:

- Engine 3 was still awaiting repair, and the Chief would report back to the Board.
- The grant funded mechanical Lucas CPR device has been installed and is in service on our ambulance.
- The Department had responded to approximately 150 calls for the year, which was on track to possibly be the busiest year on record.
- The Chief is also exploring possible regional options, with costs associated, for EMS calls that are unable to be answered locally.

Old Business:

- Determinations (and prioritizations) on Energy Audit Projects for ARPA Funds – The Board determined that the door sealing / replacement would be the priority for the remaining ARPA monies, with exterior lighting projects to come in subsequently should funding be available. It was determined that the Administrator would report back to the Board once quotes were in hand – and prior to December 31, 2024.

New Business:

- It was moved by Ms. Tudor, seconded by Ms. Eee, and voted unanimously (3-0) to set the following meeting dates for the remainder of the year:
 - Tuesday, November 19th at 6pm
 - Tuesday, December 3rd, at 7pm
 - Tuesday, December 20th, at 6pm.
- On a motion from Ms. Tudor, seconded by Ms. Eee, it was voted unanimously (3-0) to authorize the TOPMB to draw monies from the Wharf Reserve Fund to provide “seed monies” to be reimbursed for the Working Waterfront Resiliency Grant.

The Board was provided with Tax Anticipation Note Documents **for signature.**

The lone item of **public comment** came from Bill Webster, requesting that the Board schedule a future discussion for the governance items raised in his letter to the Board.

Pursuant to 1 M.R.S. Section 405(6)(C), Chairman Collins moved the Board enter **Executive Session** pursuant to the acquisition of Real Property or Economic Development. This motion was seconded by Ms. Ee and carried, 3-0. Following the Executive Session, it was moved by Mr. Collins to “execute a lease agreement with Reid Birdsall and a sublease agreement with Sagadahoc County for the location of a telecommunications tower, as recently authorized by town meeting, with the documents to be in substantially the form of the current drafts before the board, subject to finalization by the town attorney.” This motion was seconded by Ms. Tudor and carried, 3-0.

Having completed all the business before it, the Board **adjourned** at 8:05pm.